



FRESH & HEALTHY ENTERPRISES LTD.
(A wholly owned subsidiary of CONCOR, A Govt. Undertaking under Ministry of Railways)
FHEL CA Store, HSIIDC Industrial Estate, Rai, Sonipat (Haryana)
Phone # 130-9996029370 Fax: 0130-2366987



RECRUITMENT NOTICE NO.F&H/04/2012/1

WALK-IN-INTERVIEW

**RECRUITMENT OF MANAGER(OPERATIONS) &
SUPERVISOR(OPERATIONS) ON CONTRACT BASIS**

Fresh & Healthy Enterprises Limited (F.H.E.L.) is a wholly owned subsidiary company of Container Corporation of India Limited, a Govt. of India Undertaking under Ministry of Railways, urgently requires dynamic and hardworking candidates for the positions of **Manager(Operations)** and **Supervisor(Operations)** for its CA Store at Rai, Distt. Sonipat (Haryana)-131029. The appointment shall be purely on **Contractual Basis** initially for a period of one year, extendable for further period on satisfactory performance. Reservations and relaxation to SC/ST/OBC/ Ex-servicemen and physically handicapped persons would be provided as per extant Govt. orders.

1. Manager(Operations): 01 (UR-01, SC-Nil, ST-Nil, OBC-Nil)

i) Job Description:

Responsible for overall activities of CA store during shift, ensure safe handling of fruit-inward/outward, grading/sorting & packing of fruit, accountal of quantity/quality, control on labour engaged through contractor etc.

ii) Job Specification:

(a) Ed. Qualification:

Graduation (full time degree), however, preference will be given to candidates possessing Graduation/Post-Graduation degree in Horticulture.

(b) Experience:

Three years experience in Cold Storage/fruit & vegetable handling etc. Proof of experience must clearly indicate the total year(s) of experience in Cold Storage/fruit & vegetable handling, designation held, salary drawn, etc.

(c) Age : Between 24 – 50 years (as on last date of receipt of applications).

(d) Remuneration: Range between ₹25,000-35,000/- per month (including Employer's PF contribution) depending upon qualification and experience of the candidate.

(e) **Tenure of contract:** The candidate selected for the post of Manager(Operations) will be appointed initially for a period of one year, extendable for further period at the sole discretion of management subject to physical fitness and satisfactory performance.

2. Supervisor(Operations): 01 (UR-01, SC-Nil, ST-Nil, OBC-Nil)

i) Job Description:

To assist Manager(Operations) in operations activities of CA Store.

ii) Job Specification:

(a) Ed. Qualification:

Graduation(full time degree), however, preference will be given to candidates possessing Graduation/Post-Graduation degree in Horticulture.

(b) Experience:

One year experience in Cold Storage/fruit & vegetable handling etc. Proof of experience must clearly indicate the total year(s) of experience in Cold Storage/fruit & vegetable handling, designation held, salary drawn, etc.

(c) Age : Between 22 – 45 years (as on last date of receipt of applications).

(f) Remuneration: Range between ₹12,000 - 20,000/- per month (including Employer's PF contribution) depending upon qualification and experience of the candidate.

(d) Tenure of contract: The candidate selected for the post of Supervisor(Operations) will be appointed initially for a period of one year, extendable for further period at the sole discretion of Management subject to physical fitness and satisfactory performance.

General Conditions:

1. **Eligible candidates as per criteria laid down in the advertisement may register by forwarding his/her duly completed Application Form (strictly as per given below format) along with attested copies of all relevant documents to Asstt. Manager (HR), F.H.E.L. CA STORE, HSIIDC Industrial Estate, Rai, Sonapat (Haryana)-131029 in person or by registered/speed post on or before 1700 hrs of 24.07.2012.**
2. Candidates are advised to ensure receipt of their applications in this office by the stipulated date/time period. This office will not be responsible in any way, for non-receipt of applications/postal delays.
3. The eligibility of the candidates will be determined as on **24.07.2012** i.e. the closing date of receipt of **Application Forms** against advertisement No.F&H/04/2012/1.

4. Eligible candidates, who fulfill the advertised essential qualifications/experience etc. as per advertisement for the above mentioned posts, are advised to appear directly for **Walk-in-Interview on 31.07.2012 at F.H.E.L. CA STORE, HSIIDC Industrial Estate, Rai, Distt. Sonapat (Haryana)-131029** along with duly filled in Application Form and all original documents with attested photocopies in support of age, academic qualification, experience, SC/ST/OBC certificate, if applicable. **No separate communication will be sent to the candidates for interview.** If any candidate does not attend the Walk-in-Interview on the aforesaid date, no other chance for interview will be given to him/her.
5. In case any candidate does not possess the prescribed qualification/experience etc, in that event his candidature can be cancelled even after the interview and selection.
6. All qualifications should be from Govt. recognized University/Institute.
7. Reservation for SC/ST/OBC/Ex-Servicemen and physically handicapped will be made as per Govt. of India rules applicable from time to time.
8. Selected candidates are liable to posted anywhere in the region/India.
9. Convassing in any form will disqualify the candidate. Candidate working in Govt./Public Sector Undertaking/Autonomous bodies should produce No Objection Certificate at the time of interview failing which he/she will not be allowed to attend the interview.
10. The candidate should possess requisite minimum year(s) of experience as on 24/07/2012 i.e. last date for receipt of applications. Any kind of training/trainer/appointment letters/apprenticeship experience shall not be counted towards post qualification experience.
11. Besides Application Form & a recent passport size photograph affixed on it, the candidates should also bring **ORIGINAL** and **ONE SET OF ATTESTED COPIES** of relevant documents viz. proof of age, marks-sheets, degree and certificates of experience (offer letters not acceptable), proof of identity & permanent address, employer certified last pay slip, other testimonials etc. at the time of interview. **Candidates not having original certificates/marks sheets, degrees and other testimonials will not be interviewed.**
12. No traveling expenses will be paid to the candidates for appearing in the walk-in-interview.
13. Experience mentioned should be in the area specified in the job description/specification of the post and **proof of experience must clearly indicate the total year(s) of experience in Cold Storage/fruit & vegetable handling, designation held, salary drawn, etc.**
14. Management has the right to cancel the recruitment at any time without any notice.

15. Candidates desirous of appearing for more than one post must send separate applications for each post.
16. Applicants in Govt./semi Govt./PSUs should apply through Proper Channel.
17. Application Form should be strictly as per **prescribed format given below** and those not conforming to the format or without/unclear/ambiguous certificates may be summarily rejected.
18. The list of eligible/not eligible candidates will be displayed on the notice board of this office as well as our website http://concorindia.com/recruitment_notices/asp and <http://fhel.co.in> on 27.07.2012 or can be enquired over telephone nos.0130-2366988/ 89 or 9996959052.
19. The candidates who have been shown as not eligible, may contact Assistant Manager(HR) at (0)9996959052/0130-2366988/89 (Extn 108) on or before 30.07.2012 so that any genuine grievances regarding their non-eligibility can be redressed. No representation/request will be entertained after the expiry of above period.
20. For any other clarifications, please contact Asstt.Manager(HR) on phone nos.(0)9996029371/ 9996959052/0130-2366988/89 (Extn 108).

IMPORTANT DATES

LAST DATE FOR RECEIPT OF APPLICATIONS

On or before 1700 hrs of 24/07/2012

DATE OF WALK-IN-INTERVIEW

0900 hrs on 31/07/2012

VENUE FOR WALK-IN-INTERVIEW

FHEL CA Store, HSIIDC Industrial Estate,
Rai, Distt. Sonipat-131029

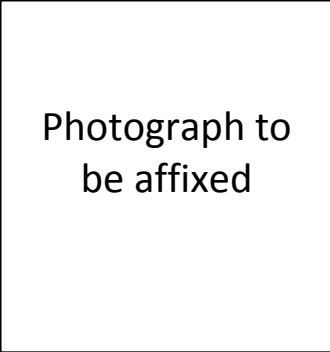
IMPORTANT NOTE:

Applications received from eligible candidates along with requisite attested copies of documents upto 1700 hrs of 24/07/2012 shall only be entertained. Applications received late due to postal delays or otherwise, shall not be entertained.

APPLICATION FORMAT

(To be filled up/typewritten in capital letters)

Rectt.Notice No.F&H/04/2012/01



POST APPLIED FOR

1. Name of candidate

2. Father/husband's Name

3. Date of birth

4. Permanent Address

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5. Correspondence Address

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6. Contact Number Phone with STD code.....

Email ID:

7. (*)Category(SC/ST/OBC/ PH//Ex.SM

8. (*) Educational & professional qualification from matriculation onwards

SN	Exam passed	Year of passing	Board/University	Main Subjects	%age/ Divn.

9. (*) Experience (in chronological order) - Total years of exp. _____

Organization & address	Position held	Place of posting	Period		Duration		Total emoluments	Brief description of duties
			From	To	Years	Months		

Attach additional sheet(s), if required.

(*) Attested copies of relevant certificates to be attached.

DECLARATION

It is solemnly declared that the information furnished above is true and correct to the best of my knowledge. If any of above information is found to be false or incorrect at any point of time, I shall be liable for action as per rules of the company.

Place:

Date:

(Signature of applicant)

Full Name.....